

BOARD POLICIES
and
Administrative Regulations

DIVISION I

THE SCHOOL DISTRICT

Article 2 - Business and Non-Instructional Functions

Budgeting, General Guidelines for	2110
Fiscal Control, Methods of	2111
Cash Receipts, Collection and Delivery Procedures	2111.1
Petty Cash Funds, Procedures for Use of	2111.2
Payroll Certification, Procedures for	2111.3
Telephones, Cell Phones, or Other Communication Devices, Provisions for and Use of	2111.4
Student Body Organizations, Privileges and Limitation of Funds for	2111.5
Records and Records Control	2112
Fee Schedule for Duplicate School/District Records	2112.1
Funds, Investment of	2113
Purchasing Procedures	2115
Equipment Control	2120
Equipment Control	2120.1
Equipment, Dismantling or Removal of	2120.2
Band Uniforms, Disposal of	2120.3
Donations and Acceptance of Gifts, Buildings, and Vehicles	2120.4
Lease, Lease-Purchase, and Other Multi-Year Agreements	2120.5
Insurances, District	2125
District Vehicles, Traffic Accident Report for	2125.1
Liability Claims, Procedures for	2130
Liability and/or Legal Claims, Processing of	2130.1
District Claims Report Procedure for Automobile and General Liability	2130.2
Legal Claims Against the District	2131
Legal Claims Against the District, Procedures for	2131.1

Revised: May 2007

Tax-Sheltered Annuities, Employee Authorization for	2132
Health Insurance Advisory Committee	2133
Key Control.....	2135
Key Control	2135.1
Property Damage, Recovery of	2136
Property Damage, Reporting of.....	2136.1
Personal Property Damage, Reimbursement for.....	2137
Personal Property Damage, Reimbursement for	2137.1
Video Surveillance of Public Areas	2139
Video Surveillance of Public Areas	2139.1
Custodial, Cafeteria, and Noon Duty Assistance	2140
School Environmental Services	2145
Utility and Service Areas, Responsibility for.....	2145.1
Civil Defense and Disaster/Preparedness Relief, Plans for	2146
Civil Defense and Disaster/Preparedness Relief, Plans for.....	2146.1
Bomb Threat/Response Procedures for Education Center	2146.2
Smog Alert, Procedures Related to	2146.3
Cafeteria/Food Services	2150
Free and Reduced Price Meals	2150.1
School Construction and Sites	2155
State Approval of Buildings and Other Structures	2155.1
Housing of Students, Guidelines for	2155.2
District Mail Facilities, Procedures for Use of	2160
District Mail Facilities, Procedures for Use of.....	2160.1