

Administrative Regulation

Classified Employees, Transfer/Demotion for Medical Reasons

When an employee becomes incapacitated for the performance of any of his/her duties as determined by a medical examination, the director of classified personnel, with the approval of the Commission, may transfer him/her to a vacant position in a class of the same or lower salary level which he/she has the ability to fill, or for which he/she may be expected to acquire the necessary ability after a reasonable time.

In case of transfer to a lower level, the employee shall receive the same salary he/she is receiving in his/her former class, if possible, but the salary shall not exceed the maximum salary of the class to which the employee is transferred. The employee shall retain the anniversary date.

Ref: EC Section 45279

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