

Administrative Regulation

Duplicating Work for Outside Groups, Guidelines for

Duplicating work to be processed through district facilities and on district equipment will be limited to parent-teacher-student associations; and all costs of materials, time, and postage will be charged to the respective PTSA or PTO group.

Any exceptions to this policy will be made only upon the express recommendation of the superintendent.

Ref: EC Sections 35161, 38130-38138

Approved: October 22, 1968

Revised: August 27, 1979

Revised: March 4, 1986

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