

### Administrative Regulation

#### Classes, Production and Repair

Certain classes for adults and high school students which provide training situations in servicing and repair of equipment may repair equipment belonging to individuals. The intent of this administrative regulation is to provide realistic training situations which are not otherwise available to the students. Repair work shall be limited to training situations and shall not be in competition with commercial services.

Approval for such activities will rest with the principal, who will ensure adherence to the intent of this Regulation.

Fees may be charged to cover all consumable supplies, such as paints, cleaners, rags, etc. Equipment, parts, or goods to be used in replacement or repair shall be furnished by the person requesting services.

Collection and disbursement of monies necessary for the conduct of this training will be through existing normal general fund accounting procedures.

The district, Career and Technical Education Program (CTE), its students, agents, and employees in no way guarantee the repair work undertaken pursuant to any request for repair or replacement services and, therefore, disclaim any warranty, whether express or implied, regarding services performed or undertaken. Form "Request for Automotive Services or Repair" or form "Request for Auto Body/Fender Repair" must be completed for automotive repairs.

District facilities and equipment may be used for training purposes. Tools or other equipment may not be loaned or otherwise removed from any district facility.

Ref: EC Section 35161

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