

Administrative Regulation

Research Studies and SurveysA. Request to Conduct Study or Survey

A request for approval to conduct a research study or survey, with the exception of those mandated by law, shall be submitted to the superintendent or the designated representative through the appropriate administrative office on form 98-8.54, not less than thirty (30) days prior to the anticipated date the study or survey is to be administered. It is further understood that the final report of any research study or survey shall be presented to the superintendent or the designated representative.

B. Research Study or Survey Requesting Information About Beliefs and Practices

A student's parent/guardian shall provide prior written consent before the student submits to a research study or survey containing one or more of the following items:

1. Political affiliations or beliefs of the student or his/her family.
2. Mental or psychological problems of the student or his/her family.
3. Sexual behavior or attitudes or personal beliefs and practices in family life or morality.
4. Illegal, anti-social, self-incriminating or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, or ministers.
7. Religious practices, affiliations, or beliefs of the student or his/her parent/guardian.
8. Income, except to the extent that income is required to be disclosed by law for participation in a program or for receiving financial assistance under such a program.

If a student participates in a research study or survey regarding information about beliefs and practices as identified in 1-8, the student's identity shall not be requested or disclosed.

C. Parent/Guardian Access to Research Studies and Surveys

Before the administration of a research survey, study, or evaluation about beliefs or practices, a parent/guardian may:

1. Upon request, inspect the survey or any supplementary material used in connection with the survey before it is administered.
2. Within five days of receiving a request, the principal or designee shall permit a parent/guardian to view the survey or supplementary material during normal business hours.
3. Refuse to allow the child to participate in the survey.